

Constitution of RMLHS Eagles Booster Club

Article I – Name The name of this organization shall be Rocky Mountain Lutheran High School Booster Club, doing business as the Eagles Booster Club.

Article II -Purpose

1) The purpose of this organization shall be to do the following in a manner that benefits Rocky Mountain Lutheran High School and brings glory to God:

- A. Promote the development and general welfare of RMLHS;
- B. Promote student, family, and supporter involvement and interest in extra-curricular activities at RMLHS;
- C. Provide physical, financial, and moral support for extra-curricular activities at RMLHS;
- D. Provide social opportunities for members of the RMLHS family.

Article III -Membership

All parents or guardians of RMLHS students are automatically considered voting members of this organization. Voting membership may also be granted to other adults (over 18) who are not parents or guardians of current RMLHS students and express interest in the progress and development of extra-curricular activities at RMLHS.

Article IV -Officers

The officers of this organization shall consist of four elected members, namely: president, vice-president, secretary, and treasurer.

Article V -Finances

- 1) All funds raised by this organization shall be accounted for by means of an annual report to the RMLHS Board of Directors. This report shall be submitted after the end of the RMLHS fiscal year.
- 2) No dues shall be collected.
- 3) All forms of fund-raising must agree with the established policies of the RMLHS Federation and must have the approval of the RMLHS Board of Directors.

Article VI – Amendments

This constitution may be amended by two-thirds majority vote of the members present at any regular meeting. The amendment must have been presented in writing prior to the fall or spring meeting of the organization.

Article VII – Dissolution

Should future circumstances make the dissolution of this organization necessary or desirable, all assets of this group shall revert to Rocky Mountain Lutheran High School.

BY-LAWS

Article I -Meetings

Regular meetings of the Eagles Booster Club will be held twice a year. One meeting will be held during the fall of the year (budget) and the other will be held in spring (elections).

Article II – Quorum

The members in attendance at a meeting shall constitute a quorum.

Article III -Election of Officers

Sec. 1 The Executive Board (see Article 5 By-Laws, Section 1) shall serve as the nomination committee and shall prepare a slate of candidates for an annual election.

Sec. 2 Officers are to be elected by a majority vote at the spring meeting and will serve one year terms of office.

Sec. 3 No officer may serve more than two consecutive terms, whether in the same or in different officer positions.

Sec. 4 The Executive Board shall be authorized to fill vacancies until the next regular meeting of the Eagles Booster Club.

Article IV -Duties of Officers

Sec. 1 The President shall preside at all meetings of the group, arrange for a printed agenda, appoint committees, and shall be an ex-officio member of all committees.

Sec. 2 The Vice-President shall work closely with the President and shall assume all duties of the President in his/her absence . The Vice-President shall act as the committee coordinator.

Sec. 3 The Secretary shall keep the minutes and records of all meetings, take care of any correspondence, and maintain a current listing of adopted policies.

Sec. 4 The Treasurer shall keep an accurate record of all funds, pay all bills, and prepare a financial report for each meeting. The Treasurer shall be responsible for the Annual Financial Report.

Article V - Executive Board

Sec. 1 The Executive Board shall be composed of the officers of the organization and the faculty advisor(s).

Sec. 2 The administration of RMLHS will appoint 2 faculty advisors annually.

Sec. 3 The Executive Board shall have general supervision of the affairs of the organization.

Sec. 4 The budget will be presented at the fall meeting.

Sec. 5 The Executive Board shall annually determine the committees needed for the operation of the organization.

Sec. 6 By a majority vote, the members of the Executive Board shall be empowered to make non-budgetary expenditures without authorization of the membership.

Article VI -Annual Financial Report

Sec. 1 The Treasurer shall be required to prepare a financial report for the fall meeting and to file copies of this report with the Board of Directors of Rocky Mountain Lutheran High School.

Sec. 2 An auditing committee of two shall be appointed in May by the President of this organization to complete an annual audit by the fall meeting.

Article VII – Authority

The rules contained in Robert's Rules of Order, Revised, shall govern this group in all cases in which they do not conflict with the rules of this organization.

Article VIII-Amendments (By-Law Revisions)

A two-thirds (2/3) vote by the members of this organization attending a regularly scheduled meeting can change the By-Laws.